

Guidance for the use of the Exploitation Partner Information Sharing Form

1. The new electronic partner information sharing form (eINTEL) has been created so that multi-agency staff can share any information with regards to Child Exploitation that may be important and relevant in order to build intelligence about CE and better target the response to prevent and disrupt it. It must be emphasised that this form is NOT a Request for Support to Integrated Children's Services. If you have a safeguarding concern, (see the 'Service Level Guidance' under 'Worried about a Child'), these must be discussed with your safeguarding lead and the appropriate Request for Support made.

Under no circumstances should this form be used to report any offences. Where an offence needs reporting, please contact 101 or 999.

2. In some cases the significance or clarity of information may be less clear; e.g. a child reporting they have seen a potential victim getting into a blue car on their way home from school or a pattern of unexplained behaviour. But remember, it is often small seemingly innocuous pieces of information that come together to identify those who are being exploited and those that present risk. Something that does not seem important could be vital and a key part to the puzzle, it could lead to something in the future so if you have any information, no matter how insignificant it may feel to you, don't sit on it, share it.
3. The information may include:
 - Details of vehicles used to pick up or drop off children, including registration / make / model / colour etc. if known
 - Details/descriptions including names/addresses/nicknames/social media 'Nicknames' of suspected perpetrators
 - Details/descriptions of unusual/regular callers to children's homes
 - Multiple mobile phones or SIM Card use
 - Details of any addresses or localities where the child may frequently attend or have been taken
 - Gifts given to the victim (Alcohol, drugs, clothing, perfume) and who by
 - Evidence of sudden 'financial wealth', spending money, new clothes, buying food and drink when missing.
 - Social media posts / images / messages of concern.
4. The eINTEL form can be accessed through the KSCMP Website at the following link:

<https://www.qes-online.com/Kent/eIntel/Live/Login>

Having completed all of the mandatory fields in the form, click the submit button. The form will then be ready for you to review prior to final submission. At this stage, you can print and/or download your submission before you click the final submission button. Once submitted, you will receive a confirmation e-mail with a reference number in the event that you need to re-contact **the Missing and Child Exploitation (MCET) R&D Officers** or they need to re-contact you.

5. Once your form has been submitted, the researchers within **MCET** will review the information against all previously held intelligence relating to exploitation and also against any specific references contained within the form. If this information provides sufficient intelligence to allow

a further oversight of information and intelligence held leading to an additional investigation, this may be passed over to the analyst within the team. Not all information received will have a specific outcome generated, but all information will be taken seriously, it will be reviewed and logged and it may be used to assist future research and help identify/build an emerging picture to reduce the risk of significant harm; and disrupt offenders and bring them to justice. Please remember that **MCET** is not a front line team and as such there will not be an immediate response or at times a response at all.

6. **This form is NOT to be used to report matters of crime or immediate concerns regarding the safety and welfare of children/ young people. You still need to follow safeguarding procedures (speak to your Safeguarding Lead and make the appropriate referral / notification) or report a crime via 101/999, whichever is most appropriate.**
7. Disclosures to **MCET** are made within the terms of the Data Protection Act and Human Rights Act. Information can be shared, when necessary, to prevent a crime; protect the health or safety of the victim and/or the rights and freedoms of those who are victims of violence and/or their children. The abuse of children and young people through exploitation is a crime and is a child protection issue as set out in the Children Act 1989.