**Initial Child Protection Conference - Agenda**

**Section 1**

Chair’s meeting with parents and family - Family tree/genogram may be completed.

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**Section 2: The Meeting**

* Introductions and who is present
* Reports received for conference
* Rules of the conference - Confidentiality and equal opportunities statements

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**Section 3:** **Why are we here today?**

* What has the Child/ young Person told us or shown us through their behaviours which helps us to understand what is happening to/ for them?
* Parents’ views & understanding of the professionals’ worries
* Summary of Harm Statement
* Questions about reports received for conference
* Additional information not shared in reports

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**Section 4:**  **Discussion & Current Situation**

* Strengths / Safety
* Risks & current worries
* Complicating factors
* What needs to happen to keep the child/children safe?

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**Section 5:**  **How safe do people think the children / young people are?**

* Professionals / parents to score on a scale of 0-10
* All responses to be recorded in the minutes

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**Section 6**: **Decisions**

* Professional views - is a Child Protection Plan required?
* Child Protection Chairs summary
* Decision and category (if Child Protection)
* Any dissenting views

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**Section 7:** **Future meeting dates and times**

**If Child Protection Plan agreed:** Membership of core group; date of core group review (within 20 working days) and next Review Child Protection Conference date.

**If Child In Need plan agreed:** Membership of Child in Need Group (within 20 working days) and Child in Need meeting date.

* Feedback forms completed

Note parents/child can write or contact the Chair if unhappy with any aspect of the conference (as per CP conference leaflet).